

Application for Admission

___/___/___ date submitted
 ___/___/___ date acceptance letter received
 Y___ N___ completed all required signatures

Transcripts (original transcripts for high school and all institutions attended)

___/___/___ date high school transcripts sent
 ___/___/___ date all current and prior institutions transcripts sent
 ___/___/___ date final transcript sent after term completed

Immunization

___/___/___ submitted immunization form
 Y___ N___ need immunization _____

Financial Aid/Scholarship

___/___/___ date applied for Personal Identification Number (PIN)
 ___/___/___ date financial aid application (FAFSA) filed
 ___/___/___ date Scholarship application submitted
 ___/___/___ received financial aid award
 ___/___/___ received Scholarship award
 Y___ N___ submitted all required signatures and documents

Placement Testing

___/___/___ date completed ACT/SAT
 ___/___/___ 2nd ACT/SAT (if applicable)
 Y___ N___ need placement testing
 ___/___/___ completed placement test

Orientation

___/___/___ date attended/completed
 Y___ N___ obtained PVT Username
 Y___ N___ gained access to ChargerNet
 Y___ N___ obtained Orientation Verification

Advising

___/___/___ received letter with advising appointment date/time
 Y___ N___ chosen a major
 ___/___/___ met with an advisor to remove registration hold (Orientation Verification required)
 Y___ N___ begin an Individual Academic Plan

___/___/___ after registering confirmed attendance by paying tuition/fees, via ChargerNet.
 Y___ N___ Confirm class schedule, via ChargerNet, again the Friday before classes begin to assure that course(s) have not be cancelled.

Important Note: It is the student's responsibility to assure that tuition and fees be proper paid with cash, check, or charged to a scholarship, grant, loan, or credit card by the published deadline. Payment is not automatic.

2nd Semester Priority Advising

Y___ N___ complete Change of Major form (if applicable)
 ___/___/___ complete Individual Academic Plan with assigned Faculty Advisor to remove registration hold

Program (Major) Requirements

Y___ N___ submitted application (if applicable)
 Y___ N___ completed prerequisites
 Y___ N___ met grade point average (GPA) requirements
 Y___ N___ met minimum GPA in courses taken for program of study
 Y___ N___ met grade requirements for designated courses
 Y___ N___ auditioned/interviewed/additional admission requirements met (if applicable)

Before Completing Degree/Certificate

___/___/___ meet with your Faculty Advisor or graduation check
 ___/___/___ deadline to complete Intent to Graduation form
 ___/___/___ completed Intent to Graduate form (42 degree hours earned)
 ___/___/___ completed Exit Exam (contact Testing Services)
 ___/___/___ date to pick Graduation Regalia

International Applicant (deadline is November 15 for spring applicants and July 15 for fall applicants)

Y___ N___ seeking an F-1 Visa (see Catalog or website for specific requirements)